STATE OF CALIFORNIA - DEPARTMENT OF TRANSPORTATION

☐ **CONTRACTOR PAYROLL** ☐ **SUBCONTRACTOR PAYROLL**

CEM-2502 (REV 4/2001)

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PERSONAL INFORMATION NOTICE

Pursuant to the Federal Privacy Act (P.L. 93-579) and the Information Practices Act of 1977 (Civil Code Sections 1798, et seq.), notice is hereby given for the request of personal information by this form. The requested personal information is voluntary. The principle purpose of the voluntary information is so the department can fulfill theneed of the form. The failure to provide all or any part of the requested information may delay processing of this form. No disclosure of personal information will be made unless permissible under Article 6, Section 1798.24 of the IPA of 1977. Each individual has the right upon request and proper identification, to inspect all personal information in any record maintained on the individual by an identifying particular. Direct any inquiries on information maintenance to your IPA Officer.

CONTRACTOR/SUBCONTRACTOR	BUSINESS ADDRESS

PAYROLL NO.	FOR WEEK ENDING	PROJECT AND LOCATION

EMPLOYEE NAME, ADDRESS AND SOCIAL SECURITY NUMBER	NUMBER OF WITH-HOLDING EXEMPTIONS	WORK CLASSIFICATION	OT OR ST	DAY AND DATE / HOURS WORKED EACH DAY	TOTAL HOURS	RATE OF PAY	GROSS AMOUNT EARNED: THIS PROJECT	GROSS AMOUNT EARNED: ALL PROJECTS	DEDUCTIONS (BASED ON GROSS AMOUNT EARNED - ALL PROJECTS): FED TAX	FICA - SOC SEC	STATE TAX	SDI	VAC	OTHER	TOTAL DEDUCTS	NET WAGES PAID	CHECK NO.
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			S		0.00												
			O		0.00		0.00								0.00	0.00	
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PREVIEW ONLY