

FACSIMILE COVER LETTER

**M
E
M
O**

Date: _____

Attn: _____

Voice #: _____

Fax #: _____

Sender: _____

Voice #: _____

Fax #: _____

Comments:

This fax includes _____ pages, including this cover page. If you do not receive all pages, please contact the sender immediately. Thank you.

If you would like a free themed fax cover sheet, please visit this website:
<http://www.TheContractorsGroup.com/form-fax-covers>

(Rev. 06-01)